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**Memorandum of Understanding between Indian Institute of Technology
Guwahati and Sishugram Trust, North Guwahati**

Preamble:

Established way back in 1975, under the aegis of the Assam State Flood Relief Committee, to house children orphaned or made destitute by floods, Sishugram Children's Village is presently a home only for girls located in Indrachal, North Guwahati, near the LPG bottling plant, adjacent to the IIT Guwahati campus. The home is run by the Sishugram Trust with Padmashri Ajay Dutta as Chairman of the Trust and Dr. Meenaxi Barkataki Ruscheweyh as Managing Trustee.

Due to its physical proximity, IIT Guwahati has been helping to run Sishugram and has been contributing to the overall development of the home as part of its social responsibility to neighbouring organisations. This was done as per a Memorandum of Understanding (MoU) that was signed by IIT Guwahati and the State Red Cross (which was previously looking after Sishugram on behalf of the Sishugram Trust). The MoU was valid for a period of 5 years, ending in 2021. Currently, the State Red Cross is no longer in charge of Sishugram and the home is now being run directly by the Sishugram Trust.

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For the everyday management of Sishugram, the Sishugram Trust has already constituted a committee named "Sishugram Local Managing Committee (SLMC)" comprising prominent citizens of North Guwahati and members of IIT Guwahati. Four of the nine members of the SLMC are currently from IIT Guwahati.

As per the terms of the old MoU, IIT Guwahati had set up a committee named "IITG Sishugram Development Committee" for discharging its responsibilities towards Sishugram. That committee had so far arranged for funds from voluntary donors, from the employees of IITG and from corporate entities. Those funds were then used for the development of Sishugram and the welfare of its residents.

The Sishugram Trust and the IIT Guwahati are both interested in continuing this engagement which will be as per the following Memorandum of Understanding.

Memorandum of Understanding (MoU):

This is a Memorandum of Understanding (MoU) signed on the 17th day of the month of February of the year 2023 between the Indian Institute of Technology Guwahati and the Sishugram Trust for overall development and welfare of the Sishugram Children's Village located at Indrachal, North Guwahati.

WHEREAS:

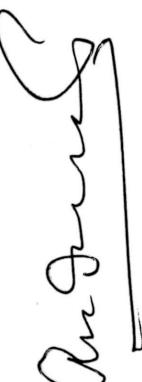
Indian Institute of Technology Guwahati, an autonomous institute of National Importance and having its registered office at North Guwahati, Guwahati-781039, Assam India (hereinafter called "IITG" which expression shall where the context so admits include its successors and permitted assignees) party on the first part.

AND:

The Sishugram Trust, a charitable Trust registered in 1975, having its office at Indrachal, North Guwahati, Guwahati – 781031 and city office at Panchabati, G.N.B. Road, Guwahati – 781003 (hereinafter called "Trust" which expression shall where the context so admits include its successors and permitted assignees) Party on the second part.

Have both come forward and have mutually agreed on the following:

1. IITG will re-constitute the "Sishugram Development Committee (SDC)" to take care of issues related to Sishugram. This committee will consist of members nominated by IITG. In addition, the Trust will nominate a member to this committee to facilitate coordination between the two parties.
2. The SDC will assist and cooperate with the SLMC in all matters related to the everyday upkeep and maintenance of Sishugram.
3. The members of the SDC shall have liberty to enter into the Sishugram Campus for monitoring the activities of Sishugram through a mutually agreed entry mechanism.



4. The members of the SDC shall have the right to suggest and implement any activities in Sishugram leading to its development, in consultation with the SLMC.
5. Both the SLMC and SDC shall maintain bank accounts (with minimum two signatories) in nationalized banks.
6. The SDC will be permitted to collect donations from within the IITG fraternity for the welfare of Sishugram into its SDC account.
7. The SDC is also requested to assist Sishugram to get contributions and donations from other sources. Such donations or contributions from external agencies, organisations, corporate entities or private individuals for Sishugram should be deposited directly either to the SLMC account or to the Trust account.
8. The SLMC can request the SDC for funds to pay for the everyday upkeep of Sishugram or to fund specific projects. Once such requests are granted, the expenses will be made subject to the mechanism mentioned in 12 below.
9. The SDC shall make proposals, in consultation with the SLMC, to the Trust, for construction and maintenance of the Sishugram buildings, roads and other infrastructure and for special projects such as earth cutting/filling, cutting of trees etc.
10. Once the proposals mentioned in 9. above are ratified by the Trust, those expenses will be borne by the SDC Fund, subject to the mechanism mentioned in 12 below.
11. The properties that are created by such funds will be properties of Sishugram only and no one else shall have any claim to those at any time.
12. To avoid duplication and to have better control over expenses, all expenditure agreed upon by the SDC will be routed through the SLMC account. Whenever required, funds will be transferred from the SDC account to the SLMC account. The SLMC will provide receipts to the SDC for all funds transferred to the SLMC account. The SDC shall have the right to make emergency expenditure, in consultation with the SLMC, as and when the need may arise.
13. In some exceptional cases of proposals (as mentioned in 9 above and those that have been ratified by the Trust as mentioned in 10 above) that are to be executed directly by the IITG, the funds can be taken directly from the SDC account. However, the SDC will coordinate with the SLMC to ensure satisfactory execution and completion of the project.
14. A web-page will be created for Sishugram within the IITG website. Besides other information, this website will provide data about the utilization of funds to enable donors to monitor how their donations are being utilized.
15. The SDC will make arrangements for Sishugram inmates to participate in any cultural, sports or any such programme of IITG in the same way as campus children.
16. The SDC can issue instruction to the Sishugram staff and the inmates for any activities



including issuing instruction to the employees of the Sishugram to accompany the children outside the Sishugram Campus. However, any permission to leave the Sishugram campus will be as per the norms specified by the SLMC.

17. The SDC shall make all efforts to involve faculty, staff and their spouses for providing basic support like food, cloth, books, other educational items, games & sports etc. for the residents of Sishugram. The SDC will however inform the SLMC about all such contributions to Sishugram in writing or by email or WhatsApp for proper record-keeping and to avoid duplication of items supplied to the residents.
18. The SDC shall make all efforts to educate the residents of the Sishugram and coach them as per requirement. For this female volunteers will be assigned by the SDC. These volunteers will conduct classes either inside or outside the Sishugram campus with proper security arrangements. Male volunteers if needed will be allowed only with the permission of both the Committees.
19. The SDC will make all efforts to ensure proper health care of the inmates of Sishugram. The residents of Sishugram will be allowed to use the health care facilities of IIT. The SDC will also ensure the regular services of a dedicated counsellor from IITG to take care of the Sishugram residents.
20. The SDC will also assist the SLMC to explore the possibility of giving vocational or professional training to the Sishugram girls, depending on their individual talents and inclinations, in order for them to have reasonable livelihood options once they attain the age of 18.
21. The SDC shall have the power to inspect the quality of food and nutrition of the residents of Sishugram.
22. For all the activities as mentioned above, the SDC shall not be required to take permission from the SLMC unless otherwise stated.
23. The SDC will try to arrange for security of the Sishugram residents and the campus and the SLMC will agree to accommodate such security personnel (female) inside the Sishugram Campus.
24. The SDC will have purely an advisory role in the matter of staff appointments at Sishugram.
25. The SDC will meet as often as required and they will always invite representatives of the SLMC for the meeting.
26. Both the parties will be at liberty to withdraw from the MoU with at least one month prior intimation to the other party and in that case, IITG will be required to transfer the whole balance amount of the Sishugram Development account maintained by IITG to a bank account of Sishugram as may be indicated by Trust.
27. The MoU is valid for a period of five years from the date of signing the same which may be renewed on mutual agreement.



In witness whereof, the parties hereto have signed this MoU on the day, month and year mentioned herein before.

PARTIES:

For and on behalf of IIT Guwahati

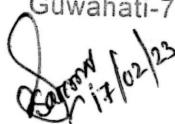


Signature with seal: कुलसचिव

Name: अगरतलीय श्री उपरिकारी संस्थान गुवाहाटी
Designation: गुवाहाटी-781039

Registrar

Witness
IIT Guwahati
Guwahati-781039


17/02/23

Signature:

Name: S.D.NANDA SARMA
Address: IIT Guwahati

For and on behalf of Sishugram Trust



Signature with seal :

Name: AJAY DUTTA **President**
Designation: Chair. **Board of Trustees**
Sishuaram Children's Village

Witness

Meenaxi Barkataki Ruschewegh

Signature: Managing Trustee.
Name:
Address: